

Technical Assistance to Support Implementation of Economic Inclusion Intervention under the Kenya Social and Economic Inclusion Project

Terms of Reference

I. Background

1. In the past decade, the Government of Kenya (GoK) has made significant progress in strengthening its safety net system and establishing foundational delivery systems through the National Safety Net Program (NSNP). The NSNP (supported by the World Bank) seeks to improve the welfare of and increase resilience among specific groups to reduce poverty and vulnerability in Kenya by creating a framework around which the four main cash transfer programs can be better coordinated and harmonized. These four programs are: Cash Transfer for Orphans and Vulnerable Children (CT-OVC), Older Persons Cash Transfer (OPCT), Persons with Severe Disability Cash Transfer (PWSD-CT), and Hunger Safety Net Programme (HSNP).

2. While the foundational elements are in place, the GoK is now committed to move beyond cash transfers to an integrated Social Protection (SP) system to enhance social and economic inclusion of the poor and vulnerable. While the current achievements of the NSNP are impressive, there is room for further development of SP systems to deliver on this commitment. For example, while the Single Registry (SR) is useful to avoid duplication in beneficiary receipt of cash transfers, it does not provide welfare information on potential beneficiaries for existing or new programs. Several interventions are being implemented in the area of social and economic inclusion, with the involvement of the GoK. To further the goal of integrated SP systems, the GoK is keen to invest to enhance delivery systems, institutional capacity, coordination and partnership arrangements, and test approaches that have delivered results in Kenya and elsewhere.

3. In view of the above, the GoK has requested the World Bank to support advancements in three areas: (i) enhancing institutional capacity and SP delivery systems, particularly the coverage and functionality of the SR, as well as to continue improving the efficiency of other delivery mechanisms; (ii) investing in scale-up of the existing nutrition-sensitive safety net, as well as testing customized economic inclusion models as a complement to the regular cash transfers to improve human capital and self-sufficiency of poor and vulnerable households; and (iii) improving the shock responsiveness of the safety net system by expanding its coverage and strengthening financing arrangements for enhancing households' resilience and providing timely support to cope with recurrent climate induced droughts. Subsequently, the Government together with the World Bank and DFID prepared the Kenya Social and Economic Inclusion Project (KSEIP). KSEIP seeks to achieve advancements in the three areas through the following components¹:

- a. Component 1: Enhancing institutional capacity and social protection delivery systems, particularly the coverage and functionality of the Social Registry, as well as continuing to improve the efficiency of other delivery mechanisms;

1. See full project description in the Project Appraisal Document, available on the [World Bank website](#)

- b. Component 2: Investing in the scale-up of the existing nutrition-sensitive safety net, and testing customized economic inclusion models as a complement to the regular cash transfers to improve human capital and the self-sufficiency of poor and vulnerable households;
- c. Component 3: Improving the shock responsiveness of the safety net system by expanding its coverage and strengthening financing arrangements for enhancing households' resilience and providing timely support to cope with recurrent climate-induced droughts.

4. The second component of the KSEIP project seeks to provide the opportunity to households that are able to be economically active to receive a package of productive services and support to enable them to engage in livelihoods, save, and move out of extreme poverty. This package of services and support will be provided through the Project, which features a strategy grounded in good practice from the "economic inclusion approach," a sequenced, time-bound, and targeted set of interventions designed to support the very poorest people to move sustainably out of poverty. This element of the project has the potential over the next five years to enable tens of thousands of Kenyans living in extreme poverty to engage in sustainable livelihoods and build their resilience.

5. The project will be implemented by the Department of Social Development (DSD) in the Ministry of Labour and Social Protection (MLSP), which will, over the course of the project period, build experience in delivering services to households at "the last mile," those traditionally not reached by other programs. The DSD, together with the technical assistance partner (through these terms of reference - TOR), will aim to test economic inclusion interventions in five counties to establish good practices and a replicable model for potential future scale up in Kenya. DSD intends to actively engage other institutions focused on supporting people living in extreme poverty in Kenya and build on and contribute to lessons learned in economic inclusion within social protection systems in Kenya and elsewhere.

II. Objective of the Assignment

6. The main objective of this assignment is to provide technical support to the DSD to implement the project.

III. Implementation Details

7. **Target Population:** Households receiving cash assistance from the NSNP and the Self Help Members qualify for the EI intervention. Some of the households in NSNP may have a member who is capable of being economically active, and those households will be the target of this project, which seeks to complement the NSNP cash assistance with additional targeted and time-bound support for productive activities. The project will also include those who meet the criteria (live in extreme poverty, and have a family member able to pursue an economic activity) but are not currently NSNP participants. The community self help groups will also act as entry point.

8. **Project Goals:** By project end, the goal is for participants to have established sustainable

livelihoods; be active members in a Village Savings and Loan Association (VSLA); have the skills, knowledge, and aptitude to navigate the market; have strong social connections; and be linked with programs and services for which they qualify that can provide support when they face the next shock. The DSD will have the knowledge, skills, tools, and ability to scale the project nationally, though select elements, such as mentoring, may continue to be outsourced.

9. The project will support tens of thousands of people in the course of the five-year project and will scale the approach within existing counties and to additional counties thereafter. In the spirit of “learning-by-doing,” the project team seeks to test different variations during the course of the project and make adaptations in order to develop the most streamlined, cost-effective, and scalable approach to move people living in extreme poverty into sustainable livelihoods and resilience.

10. The technical assistance provider(s) under this TOR is strongly encouraged to support the Government to innovate on the traditional “economic inclusion approach” to streamline program components, utilize current innovations in program design, program duration, and the delivery of certain components, and to seek cost efficiencies while ensuring sustainable results for participant households. Variations may be tested in the course of the project and national and global good practice should inform alternative program design. Good practices need to be applicable to the specific Kenyan context.

11. **Principles:** The following are the key principles to be followed for the project: (i) The project should continue to build on the achievements made to date and continue to strengthen social protection service delivery systems; (ii) A ‘learning-by-doing’ approach will enable the testing and evaluation of variations in program design; adaptations must seek to develop the most streamlined, cost-effective, and scalable approach; and (iii) To the extent possible, the design should be simple, considering the capacity required to implement and sustain proposed interventions.

12. **Geographic focus:** The projects will be implemented in five counties: Kisumu, Makeni, Marsabit, Muranga, and Taita-Taveta. These counties have been selected to represent a diversity of contexts that will help inform future expansion. Sub-counties will be identified by the DSD. Working areas within those sub-counties will be geographically concentrated to minimize the distance between households and facilitate mentoring and VSLA activities.

13. **Participant Selection:** The project will use a multi-pronged strategy to identify participants: (i) Target current participants of the NSNP who are determined to be living in extreme poverty but have a household member with the ability to engage in an economic activity and members from registered Self Help Groups; (ii) Identify a geographic concentration of current NSNP beneficiaries in each selected sub-county (using NSNP beneficiary and self-help group rolls); and (iii) Use a community engagement strategy to identify and target households not currently receiving NSNP support but living in proximity to selected NSNP participants who are equally poor, and who have a household member with the ability to engage in an economic activity. By the end of the five-year project, DSD seeks to support between 23,000 to 30,000 participants. (iv) Use data from DSD to identify members of registered self help groups who live in extreme poverty but have the ability to engage in an economic activity.

14. **Mentors:** Participants selected for the project will be introduced to a mentor, who will accompany them through the two-year program as they graduate to sustainable livelihoods and resilience. Mentors will visit participants regularly and help link participant households to program activities and other services. A variation on coaching that focuses on the VSLA group rather than the household will be tested.

15. **Savings:** Participants will establish VSLAs and receive financial management training, and conflict management training, as required, to ensure sustainability. The VSLA groups will be established utilizing global best practice, and all will function independently by the end of the intervention. Existing self-help groups will also be reviewed for suitability. Extreme poor participants may be integrated into these groups and the existing groups strengthened, as appropriate.

16. **Consumption Support:** During the project period, participants will receive consumption support of Kshs. 2,000 per month for a maximum of 12 months (length to be determined based on consumption patterns and livelihood maturation) while participants engage in project activities. Those participants currently receiving such cash transfers from the NSNP program (via the Social Assistance Unit - SAU) will continue to do so. Non-NSNP participants will also receive their consumption stipend through SAU.

17. **Livelihood Planning:** An assessment of each participant household will help determine the assets, skills, knowledge, and experience of household members and identify any skills or knowledge gaps that might hinder effective livelihood engagement. Participants will select a livelihood activity given their interests and abilities and provided a market aperture exists.

18. **Market assessments** will be conducted to identify livelihood activities that are viable within local or regional markets and that are suitable for participants given their skills, abilities, interests, and assets and bearing in mind the project's capacity- and asset-building support.

19. **Capacity Building:** Participants will attend life-skills training to address any gaps (confidence, health or hygiene awareness, training on available services, etc.). Financial literacy training modules will be developed outside the project for use in other KSEIP components and should be assessed and modified, as required, for use with project participants. Participants will attend practical livelihood skills trainings for their selected activity, and refresher trainings, as required.

20. **Livelihood Support Grant:** Participants will receive a one-time livelihood support grant to invest in productive assets to kick-start their livelihood activity. The livelihood support grant should not exceed US\$300 per participant.

21. **Linkages:** Participant households will be linked with any relevant services or programs (government, nongovernmental organization, private sector, or other) for which they are eligible but are not accessing, that can improve their well-being or support them in case of a future setback. When necessary and possible, mentors and supervisors will seek to improve the delivery or accessibility of relevant services.

22. ***Length of Intervention:*** The intervention for each participant will be 24 months unless alternative approaches to project duration are tested. A clear remediation strategy should be developed for participants who have not reached project goals within the project period.

IV. Role of the Service Provider

23. The ML&SP seeks to contract a service provider with expertise in economic development for people living in extreme poverty, with demonstrated experience implementing economic inclusion approach projects in Kenya. The service provider will provide technical support focused on three main deliverables:

- Support the Implementation of the project economic inclusion intervention in five counties;
- Develop Tools and Systems, processes, and capacity-building materials for implementation and scale-up by Government;
- Build the capacity of government staff to effectively implement and support the economic inclusion intervention.

24. The technical assistance bid can be composed of either a single lead Firm or a lead Firm working with other Firms that will form an association or consortium, agreed through a Joint Venture (JV) or sub-consultancy arrangement. The goal of forming a consortium would be to facilitate effective and comprehensive geographic and technical coverage within the project area to achieve all project goals. The lead Firm will take the responsibility for assembling the consortium (JV or sub-consultancy), and will assemble a list of working partners with the aim of (i) ensuring the capacity to administer the entire sub-component, (ii) ensuring the implementation of the program in the pre-selected five counties, and (iii) providing a range of technical resources that will enable them to successfully complete the tasks specified in Section 5.

Key Responsibilities of the Service Provider

1. Support program implementation

- a. **Provide program design and refinement support:** the service provider shall offer program design support, and refinement support during program implementation, by utilizing global and Kenya economic inclusion good practice on the following key program elements:
 - (i) Working areas within selected sub-counties;
 - (ii) A suitable, practical, and scalable mixed-methods approach to participant selection that includes community participation to build buy-in;
 - (iii) Duration of consumption support;
 - (iv) Amount of livelihood support grant;
 - (v) Capacitybuilding for participants;
 - (vi) Establish participanteconomic inclusion criteria and program monitoring indicators;
 - (vii) Other, as required.
- b. **Conduct market and context analyses;** the service provider should support the Government to undertake market and context analyses required for effective implementation;
- c. **Recruit, train, and supervise mentors** (see proposed organogram, Section IX). The service provider in collaboration with the DSD is expected to recruit, train and supervise the mentors for the project. Mentors will do the following: a) Support the establishment of VSLAs that are fully self-managed by project end; b) Conduct regular visits to each household; c) Guide project participants in the planning, selection, and implementation of an economic activity; and d) Reinforce training messages and provide technical and life skills support. A more detailed breakdown of the deliverables can be found in section VII.
- d. **Provide community and participant sensitization and orientation;** the service provider, in collaboration with the DSD, is expected to undertake sensitization and orientation for community members as well as project participants.
- e. **Manage the evaluation of project component variations:** the service provider is expected to support the Government to lead the operational evaluation of the project including variations in:
 - (i) Testing a grant size variation
 - (ii) Testing mentoring delivered to VSLA groups vs. household mentoring

2. Establish systems, tools, processes, and capacity-building materials

25. In collaboration with the government, the service provider will establish systems, tools, processes, and capacity-building materials for implementation and scale-up by government, including:

- a. **Monitoring and Evaluation System:** The the project will require a robust monitoring and evaluation system that:
 - (i) Provides the requisite information to enable mentors to effectively support households;
 - (ii) Provides project managers with sufficient data to support ongoing learning and drive refinements;

(iii) Is fully integrated with existing and planned Management Information Systems at SAU, SPS, DSD, and others, as applicable.

26. The service provider will also advise the Government on a reporting and coordination mechanism to ensure mentors, sub-county and county staff, and project managers regularly use program data to inform decision-making.

b. **Standard Operating Procedures (SoP):**The service provider will support the Government to established SoPs outlining all steps, processes, roles and responsibilities, and workflow information to enable a DSD county office to initiate the project. The SoPs shall include all requisite instructions, forms, and reporting formats.

c. **Capacity building curricula for mentors, DSD staff, and key stakeholders** to effectively deliver the project will be developed, tested, and refined.

d. **Capacity-building curricula** for participants for life skills and livelihood skills will be developed, tested, and refined.

3. Build government capacity to implement PROJECT

27. The service provider will build government capacity such that: a) the capacity of County and Sub-County Officers is sufficient to effectively deliver the project; b) DSD has capacity to manage the project monitoring and evaluation system and utilize the capacity building materials; c) DSD has identified the optimal staffing structure for PROJECT at national level; and d) DSD has the tools and systems to launch the project in a new county.

V. Role and Key Responsibilities of the Government

28. The DSD will lead the project implementation. With the project funding they will also equip the Community Capacity Support Centers (CCSC) and the Community Development Management Information System (CDMIS). The CCSCs will be utilized to expand the reach of referral pathways identified for this project by ensuring information about current government and other programs is available and shared with the broader community. CCSCs will, where feasible, be used as centers for training, regional meetings, or resource centers.

29. The State Department for Social Protection, will lead the rollout of the payment mechanism under the overall KSEIP, enhancement of the Grievance and Case Management Mechanism, and communication and outreach activities (under Component 1 of KSEIP).

30. DSD will lead the following activities:

- a. Geographic targeting and participant targeting, in collaboration with the service provider;
- b. Context and market analyses in each county, with the service provider responsible for the on-the-ground research;
- c. Referral pathway development and coordinating with other government entities

- for their effective delivery;
- d. Disbursement of the livelihood support grant, VSLA funds, and consumption stipend funds;
- e. Capacity building of key stakeholders and DSD staff on project overview;
- f. Capacity building of mentor supervisors on government structures, project linkages, and other content, as required;
- g. Guidance for mentors' supervisors;
- h. M&E system management;
- i. Project coordination and learning and adaptation strategy at all levels, including regular sub-county, county, and national learning events to utilize data for program improvements;
- j. Convening of Kenya-wide graduation-out-of-poverty stakeholders;
- k. Internal and external advocacy effort and the communication strategy;
- l. Fundraising to expand the outreach of the project within the selected counties and potentially extend to new counties;
- m. Developing the capacity to strategize, coordinate, train, and execute the project in new counties;
- n. Constituting and coordinating the County Multisectoral Committees to promote alignment with other ongoing complementary initiatives for implementation of the project;
- o. Communication and advocacy strategy for DSD.

VI. Schedule for completion of tasks

31. Under the leadership of DSD, the service provider will undertake the following specific tasks:

	Outputs	Due date
Year 1		
1	<u>Implementation:</u> Refine program design based on context analysis, market analysis, and other assessments	
2	Initiate program activities in five counties including recruiting and training mentor supervisors	
3	Conduct context and market analyses	
4	Select project participants	
5	Conduct the baseline survey	
6	<u>Systems:</u> Support DSD in researching, planning, and developing a monitoring and evaluation system	
7	Outline key research questions to refine evidence on cost-efficiencies and develop a learning strategy	
8	Develop and test draft capacity building curriculum for key stakeholders, DSD staff, mentor supervisors, mentors, and participants	

	Outputs	Due date
9	<u>Capacity:</u> Build the capacity of DSD staff for project initiation	
10	Support DSD staff to use monitoring data to refine program implementation	
11	Prepare first version of the Standard Operating Procedures	
Year 2		
12	<u>Implementation:</u> Commence project activities for Cohort 1 participants, including the mentor visits	
13	Issue consumption support to those participants not already enrolled in NSNP	
14	Mobilize VSLA groups	
15	Train participants	
16	Plan and launch of grant-funded livelihood activities	
17	Review project data regularly and refine project activities	
18	<u>Systems</u> Prepare second draft Standard Operating Procedures based on lessons from implementation for Cohort 1	
19	Develop, test, and refine capacity building materials for participants and other stakeholders	
20	<u>Capacity:</u> Work with DSD team to refine project learning strategy and systems	
Year 3		
21	<u>Implementation:</u> Continue project activities for Cohort 1 participants, with mentor visits, targeted VSLA support, refresher training, livelihood expansion or diversification, linkages to other services; monitoring, troubleshooting, and project refinement conducted by the service provider	
22	Support DSD to begin project review and refinement of the approach for scale-up in new sub-counties, including recruiting and training mentor supervisors and DSD staff; conducting context and market analyses; selecting project participants; and conducting the baseline survey	
23	<u>Systems:</u> Refine and test draft SoPs	
24	Refine capacity building materials	
Year 4		
25	<u>Implementation:</u> Commence project activities for Cohort 2 participants, including the mentor visits	
26	Issue consumption support to those participants not already enrolled in NSNP	

	Outputs	Due date
27	Mobilize VSLA groups	
28	Train participants	
29	Plan and launch grant-funded livelihood activities	
30	Review project data regularly and refine project activities	
31	Conduct 12-month post-evaluation of participant progress for Cohort 1	
32	<u>Systems:</u> Refine SoPs	
33	Refine capacity building	
34	<u>Capacity:</u> Build capacity of DSD staff or others, as required	
Year 5		
35	<u>Implementation:</u> Continue project activities for Cohort 2 participants, with mentor visit	
36	Mobilize VSLA groups	
37	Provide refresher training to participants	
38	Monitor and Support livelihood expansion or diversification	
39	Establish linkages to other services	
40	Monitor, troubleshoot, and refine project approach	
41	<u>Systems:</u> Finalize SoPs	
42	Finalize all capacity building materials and processes	
43	<u>Capacity:</u> Ensure sufficient capacity exists at all levels of DSD to successfully implement economic inclusion programs, engaging external technical support as required	

VII. Final outputs and deliverables

32. The work of the service provider will be evaluated against a series of outputs for each of the three deliverables. A full list of potential outputs and deliverables is in Annex I

Output	Expected Delivery Date
Inception Report - Comments on the ToR - Detailed implementation plan, years 1-2	Two weeks after commencement of the consultancy
Refinement of project design and draft SOP	3 months after commencement of the consultancy
Cohort 1 Baseline report	15 months after commencement of the

	project
Draft 1 Standard Operating Procedures	20 months after the commencement of the project
Draft 2 Standard Operating Procedures	40 months after commencement of the project
Final Standard Operating Procedures	48 months after commencement of the project
Final Project Report (Including bringing out project design)	End of project

A Support implementation of economic inclusion interventions, as defined in this TOR, in 5 counties;

1. Number of participants having launched an economic activity
2. Number of participants having achieved project benchmarks
3. Number of VSLA groups established
4. Number of VSLA groups having achieved project benchmarks

B Develop systems, tools, processes, and capacity-building materials for implementation and scale by government

1. Build an M&E system and tools to be integrated with DSD system
 - 1.1. Develop an M&E framework
 - 1.2. Design and roll-out software and hardware as required
 - 1.3. Develop reporting templates and monitoring information to meet program quality standards
2. Deliver management reports
3. Develop learning and adaptation strategy to ensure data is used to inform program improvements
4. Develop Standard Operating Procedures, including tools for program implementation
5. Deliver capacity-building materials for participants, mentors, DSD staff, and key stakeholders
6. Test coaching at Village Saving and Loan Association level vs household level

C Build capacity of Government to implement economic inclusion

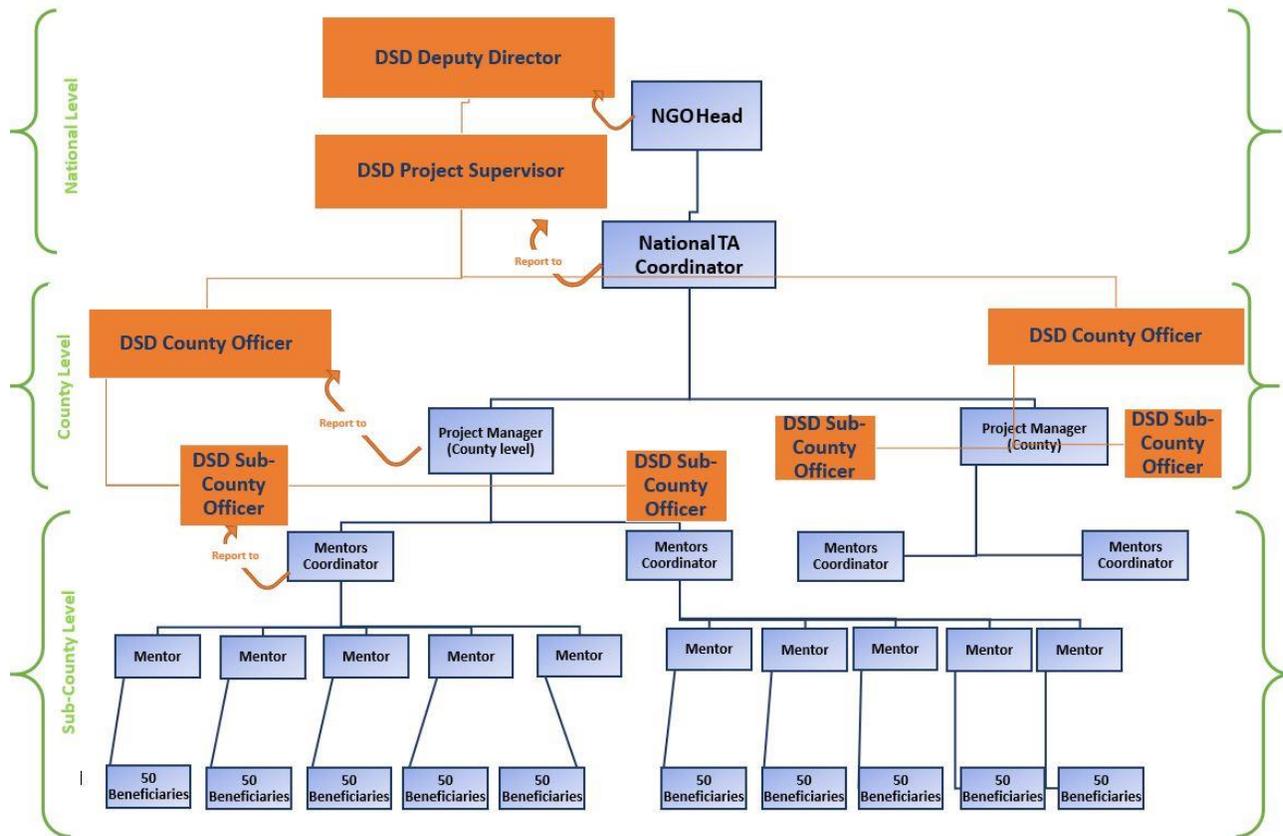
1. In each of 5 counties, DSD county and sub-county officers have the capacity to lead the project
2. DSD has the capacity to manage the project monitoring and evaluation system and effectively utilize capacity building materials
3. DSD has identified the optimal staffing structure for the project at national level
4. DSD has the tools and systems to launch the project in a new county

VIII. List of key professional positions

33. CVs and experience will be evaluated for the key positions indicated in this table.

Key Position	Key responsibilities	Area of Specific Expertise required	Minimum Qualification and Professional Experience Required	Likely staff inputs in person months
1. National TA Coordinator	<ul style="list-style-type: none"> • Lead all planning, coordination, and design of TA inputs; • Lead all interaction with government stakeholders 	<ul style="list-style-type: none"> • Project Management • Economic inclusion design or implementation 	<ul style="list-style-type: none"> • 8+ years of program development experience; • 6+ years designing, implementing, or leading research for economic inclusion-style programs 	60 months Full time: 12 months x 5 years
2. M&E Manager	<ul style="list-style-type: none"> • Lead development of an M&E module for the project implementation integrated with SPS, SAU, and DSD systems 	<ul style="list-style-type: none"> • M&E system integration and development; • Developing mixed method learning strategies; 	<ul style="list-style-type: none"> • Minimum 8 years of relevant experience in an M&E role, designing and implementing monitoring, learning and evaluation tools and systems. • At least 5 years of proven work experience related to international development in applied research. • Experience with M&E related to sustainable livelihoods, economic strengthening, and economic development for vulnerable populations. • Experience with quantitative and qualitative research methods, fielding surveys and leading primary data collection exercises. 	13 months Y1: 6 months Y2: 3 months Y3: 2 months Y4: 1 month Y5: 1 month
3. Training Manager	<ul style="list-style-type: none"> • Develop, test, and refine capacity building curricula for participants, mentors, and their supervisors, and DSD staff 	<ul style="list-style-type: none"> • Curriculum development utilizing applied learning strategies • Economic development or livelihood development expertise 	<ul style="list-style-type: none"> • At least 5 years of proven work experience related to international development in capacity development and/or curriculum development 	17 months Y1: 4 months Y2: 4 months Y3: 4 months Y4: 2 months Y5: 3 months

IX. Proposed Staffing Structure for service provider and DSD



There will be one mentor coordinator for each Sub-county. At the Sub-county level, the Firm mentor coordinators will be overseen by the local DSD Sub-county officers. At the County level, there will be an Firm project manager per County, and the Firm project manager will be overseen by the DSD County Officer.

There will be one mentor coordinator for each sub-county with one mentor covering upto 50 beneficiariaes.

The DSD County Officer will provide overall coordination and supervision of the KSEIP in the County.

Duration of Consultancy

The duration of the consultancy will be a duration of three years with a possibility of extension for an agreed period of time based on the need.

X. Payment schedule

The following is the payment schedule expected for the assignment:

Fifteen (15) percent of the lump-sum amount shall be paid upon the acceptance of the Inception Report.
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Twenty (20) percent of the lump-sum amount shall be paid upon the acceptance of Draft 1 of the Scope of Work.
Twenty (25) percent of the lump-sum amount shall be paid upon the acceptance of the Cohort 1 Baseline Report.
Twenty (20) percent of the lump-sum amount shall be paid upon the acceptance of Draft 2 of the Scope of Work.
Fifteen (15) percent of the lump-sum amount shall be paid upon the acceptance of the final project report.

Annex I- Complete list of proposed outcomes and deliverables:

Output	Expected Delivery Date
Inception Report - Comments on the ToR - Detailed implementation plan, years 1-2	Two weeks after commencement of the consultancy
Refinement of project design and draft SOP	3 months after commencement of the consultancy
Bi-Annual reports - Summaries of quarterly learning and refinement meetings	6 months after the commencement of the consultancy and every 6 months thereafter
M&E	
Cohort 1 Baseline report	15 months after commencement of the project
Cohort 1 Endline report	38 months after commencement of the project
Cohort 1 12-month post report	51 months after commencement of the project
Cohort 2 Baseline report	38 months after commencement of the project
Cohort 2 Endline report	52 months after commencement of the project
Capacity Building	
Draft 1 capacity-building materials: - Beneficiary - DSD staff - Other stakeholders	12 months after commencement of the project
Draft 2 capacity-building materials: - Beneficiary - DSD staff - Other stakeholders	36 months after commencement of the project
Final capacity-building materials: - Beneficiary - DSD staff - Other stakeholders	48 months after commencement of the project
Standard Operating Procedures	
Draft 1 Standard Operating Procedures	15 months after the commencement of the project
Draft 2 Standard Operating Procedures	40 months after commencement of the project
Final Standard Operating Procedures	48 months after commencement of the project
Final Project Report	End of project