

RELEVANT INCOME TAX EXEMPTION DOCUMENTS

CONTD.....

- Acknowledgement Slip (ORIGINAL) from the nearest KRA office
- *i.e.* After the client attaches all the above requirements & filling Forms 1 & 2 of tax exemption
- Applicant submits the Acknowledgement Slip (ORIGINAL), copy of Disability Assessment Report, KRA Pin Certificate (iTax), copy of National Identification Card, copy of NCPWD Disability Card, copy of the latest payslip (where applicable), original letter from employer (where applicable), Tax Compliance Certificate, copy of Business Certificate (where applicable) to the Council.
- *KRA issues a five year Income Tax Exemption Certificate*
- **NB:** Applicants to physically appear for interviews before Domestic Taxes Department officers in the nearest KRA offices for an acknowledgement slip. **RENEWAL OF EXEMPTION;** in addition to the above listed requirements, an applicant should attach a copy of the expired income exemption certificate and latest disability assessment report.

Sources: Persons with Disability Act 2013, Legal Notice No36 of 30th March 2010, KRA Technical Circular No. 26 of 13th April 2010, the National Council for Persons with Disabilities Website and Service Charter.