



**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES-FIRMS SELECTION - QCBS)  
SPECIFIC PROCUREMENT NOTICE (SPN)**

<b>Country</b>	<b>Kenya</b>
<b>Name of Project</b>	<b>Kenya Social- Economic Inclusion Project (KSEIP)</b>
<b>Assignment Title</b>	<b>Selection of a Third Party Quality Assurance (QA) Firm under the Enhanced Single Registry- Phase II</b>
<b>Loan No./Credit No.</b>	<b>63480-KE, PAD 2911</b>
<b>Reference No</b>	<b>KE-NSPS-283362-CS-QCBS</b>

The State Department for Social Protection (SDSP) has received financing from the World Bank toward the cost of the Kenya Social and Economic Inclusion Project (KSEIP) and intends to apply part of the proceeds for consulting services. KSEIP seeks to enhance institutional capacity and social protection delivery systems; invest in the scale-up of the existing nutrition-sensitive safety net; test customized economic inclusion models as a complement to the regular cash transfers; and improve the shock responsiveness of the safety net system by expanding its coverage.

Currently in Kenya, each program in the NSNP performs its own registration, which feeds into the Single Registry (SR). These programs may have overlapping activities and collect data from individuals already registered by another program. This can result in community fatigue, inefficient use of resources and a lack of standardized data. However, more recent efforts have focused on the development of a harmonized registration and targeting processes for persons in need of social protection through the Harmonized Targeting Methodology (HTM). The registration and targeting process aims to go beyond cash transfers and pilots the roll out of other social protection interventions. Through the Kenya Social and Economic Inclusion Project (KSEIP), which became effective in March 2019, the World Bank is supporting the Government of Kenya (GoK) to among others, enhance institutional capacity and Social Protection (SP) delivery systems, particularly the coverage and functionality of the Enhanced Single Registry (ESR), and further improve the efficiency of other delivery mechanisms.

The consulting services ("the Services") include ensuring that data collected is accurate and that it reflects and represents the unique realities of target households. 3rd Party QA thereby flags instances where this may not be the case. The main objective of the 3rd-party QA exercise therefore is to: 1) Undertake an overall assessment of the planning and sensitization processes. 2) Undertake an overall assessment of the household mobilization, listing, and registration processes. 3) Undertake the recollection of household data for 10% of the total number of households registered in a location using the harmonized targeting tool for purposes of data comparison with data collected by the State Department to establish the accuracy of data.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: [www.socialprotection.go.ke](http://www.socialprotection.go.ke) or at the address given below during normal working hours Monday to Friday.

The SDSP now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The firm or consortium of firms should have at least 10 years combined experience in carrying out similar work and in particular in social assistance programme beneficiary identification and registration processes. It would also be advantageous to demonstrate experience in conducting successful quantitative research in rural and urban areas, as well as hard to reach areas of Kenya.

The shortlisting criteria are based on the capacity and quality of the content provided by the firm in the proposal. In addition, it should demonstrate;

- Capacity to organize logistics in urban, rural and hard to reach areas of Kenya
- Experience in the use of digital platforms for data collection.
- Experience in data collection and report writing. The reports should be of sufficiently high quality, well-written and structured, simple and accessible to the MLSP.
- Experience and capacity to conduct research among diverse communities with diverse cultural backgrounds.
- Experience in conducting operational monitoring.
- Experience in social assistance programmes in particular beneficiary identification and registration processes;
- A team of staff that has been working in the firm or a data bank of staff available to be recruited in the firm with the expertise and skill mix appropriate for the assignment.
- Demonstrate that it is a legal entity and professionally authorized to carry out its functions in consultancy (Valid Registration certificate).
- Provide a list of the qualifications and experience of core team members / key personnel expected to perform different duties and responsibilities during the proposed contract period.
- Experience in successful collaboration with local authorities, within Kenya is preferable.

Key experts will not be evaluated at the shortlisting stage.

The attention of interested consultant is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" of July 2016, revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality Cost Based Selection (QCBS) method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours, Monday – Friday 0800 to 1700 hours. The advert can also be downloaded from the government tender portal; [www.supplier.treasury.go.ke](http://www.supplier.treasury.go.ke) and the State Department for Social Protection, Senior Citizens' Affairs and Special Programmes website: [www.socialprotection.go.ke](http://www.socialprotection.go.ke)

Expressions of interest documents must be delivered in a written form to the address below in person, and dropped in the tender box located at **NSSF Building located along Bishop road Upper hill ,14<sup>th</sup> floor Eastern wing** marked Tender box or by mail, or by fax, or by e-mail on or before **26<sup>th</sup> April, 2022 at 1100hrs**. The documents should be in plain sealed envelopes marked "Expression of interest for Selection of the 3<sup>rd</sup> Party Quality Assurance (QA) Firm Phase II Under the "Enhanced Single Registry"

The address (es) referred to above is:

**The Principal Secretary,  
State Department for Social Protection, Senior Citizens' Affairs and Special Programmes  
P.O. Box 40326 - 00100  
NAIROBI, KENYA  
Tel: Nairobi - 020 2729800  
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Website: [www.socialprotection.go.ke](http://www.socialprotection.go.ke)**

**The Principal Secretary**